



Republic of the Philippines
Department of Education
Region IV-A CALABARZON
Province of Quezon
Brgy. Potol, Tayabas City



CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

DEPED-TAY-DM-SGOD-19- 189

**TO : OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEF EDUCATION SUPERVISORS
PUBLIC ELEMENTARY SCHOOLS HEADS,
ALL OTHERS CONCERNED**

FROM : CATHERINE P. TALAVERA, CESO VI
Schools Division Superintendent

**SUBJECT : MONITORING ON IMPLEMENTATION OF SCHOOL-BASED
FEEDING PROGRAM (SBFP) FOR F.Y. 2019**

DATE : JULY 3, 2019

1. The Department of Education issued DepED Order 39 s. 2017 entitled Operational Guidelines on the Implementation of School-Based Feeding Program for School Years 2017-2022 wherein progress monitoring shall be conducted to assess the efficiency of implementation of the program.
2. In line with this, the Division SBFP TWG will conduct monitoring on implementation of School-Based Feeding Program (SBFP) for F.Y. 2019 from July 8, 2019 onwards using the attached form.
3. Immediate dissemination of this memorandum is desired.



School-Based Feeding Program
QUESTIONNAIRE FOR THE PROGRESS MONITORING AND EVALUATION
 (Division Level)

SY _____

School: _____

Date: _____

1. Preparation of Data for the Program

- List of beneficiaries
- Nutritional Assessment

	Baseline	Midline	Endline
SW	_____	_____	_____
W	_____	_____	_____
N	_____	_____	_____
OW	_____	_____	_____
O	_____	_____	_____
TOTAL	_____	_____	_____

- School Work and Financial Plan _____
- Cycle Menu _____
- Project Procurement Management Plan _____

2. Release of funds from SDO to School

- Amount released in School

❖ 1st tranche _____

❖ 2nd tranche _____

- Date Received _____
- No funds Allocated _____

3. Orientation of SBFP

- with orientation _____
- no orientation _____

4. Partnership with various stakeholders in the School

- NGO _____
- GO _____
- LGU _____
- Foundation _____

5. Program Management

- Date Started _____
- Expected no. of days of completion _____
- Procurement method followed _____
- Nutrition Education during feeding _____
- Weighing scale used in school _____



- Compliance to cycle menu _____
 - Attendance of the beneficiaries _____
 - Parents Involvement _____
6. Development of Health and Nutrition Values
- Proper handwashing _____
 - Prayer before and after meal _____
 - Good grooming and personal hygiene _____
7. Complementary Activities
- No. of beneficiaries dewormed _____
 - With functional School Garden _____
 - Waste segregation and composting _____
 - Adherence to food safety _____
8. Submission of SBFP forms
- with report _____
 - without report _____
9. Submission of Liquidation Report
- with liquidation _____
 - without liquidation _____
10. Issues and concerns
- _____
- _____
- _____

Submitted by :

